

GOVERNMENT OF ASSAM
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA, GUWAHATI-19.

No.DHE/Estt/31/2016/5

Dated Kahilipara the 1st July 2017

From: Shri B. L. Sarma, (A.C.S.)
Director of Higher Education, Assam
Kahilipara, Guwahati-19.

To,
The Principal(s) / Nodal Principal(s),
All Provincialised / Govt. Colleges in the state of Assam

Sub: Regarding online salary bill preparation and submission thereof.

Ref. No.: 1) e-Governance Unit, Finance (Estt-B) Department's letter
No.FEB(eGU).12/2015/210, Dated 12-06-2017.
2) No.FEB(eGU).12/2015/186, Dated 03-04-2017
3) No.FEB(eGU).12/2015/148, Dtd.13-07-2016 and
4) This office letter No.DHE/Estt./31/2016/3, Dtd.07-11-2016.

Sir,

With reference to the subject cited above, I have the honour to inform you that Finance Department is rolling out the Online Salary Bill Module wherein the DDO is required to prepare the salary bills and submit to the treasury on an online mode.

In order to roll out the Online Salary Bill preparation and to implement the same throughout the state, the Department is putting lot of effort to onboard all the DDO's of all provincialised as well as Govt. Colleges in the state of Assam, within the month of July 2017.

No Salary bills will be accepted or salary will be released unless and until the salary bills are submitted through online mode only. No other mode is acceptable.

In view of the above, you are hereby requested once again to complete the online salary bill preparation and submission of the same to the treasury *within or latest by 30th July 2017* so as to enable and co-operate with the roll out of the Online Salary Bill process, *beyond which no salary bill will be accepted on manual basis and hence salary is not going to be released except ONLINE mode.*

If any further training or technical support regarding the Online Salary Bill Preparation is needed the following persons may kindly be intimated.

Sl. No.	Name of Technical Personnel	Contact No.
01	Ms. C. Talukdar, Dy. Director of Higher Education, Assam	98640-42035
02	Ms. Dipika Deka, E-mail: budget.dheassam@gmail.com	88223-80498
03	Sri Jagat Barman, E-mail: budget.dheassam@gmail.com	95772-18294

Sd/- (B. L. Sarma)
Director of Higher Education, Assam
Kahilipara, Guwahati-19.

Memo No.DHE/Estt/31/2016/5-A

Dated Kahilipara the 1st July 2017

Copy to:-

1. The Principal Secretary to the Govt. of Assam, Higher Education Department, Dispur, Guwahati-06 for favour of kind information.
2. The Principal Secretary to the Govt. of Assam, Finance Department, Dispur, Guwahati-06 for favour of kind information.
3. The Joint Secretary to the Govt. of Assam, e-Governance Unit, Finance (Estt.-B) Department, Dispur, Guwahati-06 for kind information.

SL

SL 11/7/17
Dy. Director of Higher Education, Assam
Kahilipara, Guwahati-19.