

**APPLICATION PROFORMA FOR FOREIGN TRAVEL GRANT FOR STUDENTS/RESEARCH SCHOLARS  
(NOT IN REGULAR EMPLOYMENT)**

- Important :** (i) Age will be considered as on date of start of the event.  
(ii) Complete application with all supporting documents must be reach **at least 2 Months before the commencement of the event.**  
(iii) The applicant can see the result in our websites: [www.dheassam.gov.in](http://www.dheassam.gov.in)

**NOTE: Application for funding may be cancelled if any of the information furnished is found to be false and the candidate may be debarred for further support.**

**RECORD SHEET**

(To be filled in by the applicant)

1. Applicant details:

- (a) Applicant category (Please tick  $\checkmark$ ): (i) Regular Masters  
(ii) Research Scholar  
(age limit upto 35 years in the date of the start of the event)

(b) Name of the applicant (In block CAPITAL letters):

(c) Department:

(d) Name of the University/Institution:

(e) Full Address:

(i) District:

(ii) State:

(iii) Pin:

(f) Tel. No.: i) Office:

ii) Fax:

iii) Mobile:

iv) E-mail:

(g) Age:

(h) Date of Birth:

(i) Sex:

(j) Whether belong to SC [ ] ST [ ] OBC [ ] General [ ] PH [ ]  
(Please tick  $\checkmark$ )

2. Name and Place of work of the Supervisor (for research scholars):

3. Address for communication:

(i) District:

(ii) State:

(iii) Pin:

4. Educational qualifications (From HSLC Onwards):

Name of Course	University/Institute	Year of Passing	Percentage of Marks	Division

5. Number of research papers published in journals by the applicant (list of publications should be appended with their reprints (Please do not include abstracts, conferences proceedings etc.):

6. Name of the International Event (Conference/Seminar/Symposium/Workshop/Training Programme/Short-term School etc.):

7. Name of the ORGANISER(S):

8. Venue & Country:

9. Start and End Date of the Conference:

10. Broad Area of the event: (Please tick  $\surd$ )

- (a) Life Sciences ( ) (e) Physical Sciences ( )  
(b) Chemical Sciences ( ) (f) Engineering Sciences ( )  
(c) Earth & Atmosphere ( ) (g) Mathematical Sciences ( )  
(d) Agricul. Sciences ( ) (h) Medical Science ( )

11. Purpose of visit:

- (a) (i) Presenting Paper: Oral/Poster  
(ii) Title of the paper (Attach full paper):  
(b) Other (Please Specify):

12. Are the findings being presented as a result out of any research project: Y/N

If Yes, then:

- (a) Name of the agency:  
(b) Project title:  
(c) Duration of the project:  
(d) Name of the principal Investigator:

13. Particulars of financial assistance the applicant is applying for/receiving from other sources for attending the event:

- (a) Name of the funding agency:  
(b) Sanctioned/Committed amount:

14. Details of International events attended during the last three years (Use separate sheet, if necessary):

15. Designation and address of authorized officers viz. Registrar/Finance Officer etc. to whom the grant should be sent. Mention Bank details of the institute for transferring fund electronically:

16. Proposed date of leaving India for the event and date of return:

17. Indicate clearly, the benefit expected to be derived by attending the event (Max.100 words, attach separate sheet):

18. Any other information which you may like to furnish in support of your application:

Signature of the applicant

Date:

Place:

Signature of the Head of the Institution  
&  
Official Seal of forwarding authority